



## APPROVAL OF SECONDARY EMPLOYMENT

\_\_\_\_\_ is requesting approval for secondary employment as indicated below:

Secondary Business Name:

Secondary Business Address:

2. General overview of the type of business engaged in by the Secondary Employer:
  
  
  
  
  
  
  
  
  
  
3. Specific duties employee will be engaged in at their secondary employment:

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**Approval:**

\_\_\_\_\_  
**John Park, City Manager**

\_\_\_\_\_  
**Date**